

<b>Request for Quotation No:</b>	<b>RFQ-2025.01.16A</b>
<b>Opening Date:</b>	<b>16.01.2025</b>
<b>Closing Date:</b>	<b>23.01.2025</b>
<b>Credit Period:</b>	<b>30 Days</b>

## **Request for Quotation**

**Sub:** Request for Quotation for supplying Mentioned items for **mPower Social Enterprises Ltd USAID CNHA project.**

Please be competitive while pricing and provide the sealed quotation of following items as per the given requirements under the terms and conditions mentioned below on their Letter head pads in favor of **mPower Social Enterprises Ltd.**

SL	Item	Description	Unit Required
1	<b>Laptop</b>	<b>Processor:</b> Intel Core i7-1355U (up to 5.0GHz, 12 MB L3 cache) <b>Model:</b> <b>RAM:</b> 32 GB DDR4 3200MHz, <b>Storage:</b> 1TB PCIe SSD <b>Display:</b> 14" FHD (1920 x 1080) IPS <b>Features:</b> Type-C, Fingerprint, Backlit Keyboard, Wi-Fi 6E <b>Graphics Model:</b> Intel UHD Graphics <b>Color:</b> Pike silver aluminum <b>Warranty:</b> Please specify and mention the warranty period and terms you are going to provide for the equipment. <b>Bag:</b> Laptop Carry Bag	06
2	<b>Online UPS Battery</b>	<b>Battery:</b> 12V, 40Ah Maintenance free UPS Battery <b>Brand:</b> <b>Origin:</b> <b>Warranty:</b> Please specify and mention the warranty period and terms you are going to provide for the equipment. <b>Requirements for the equipment:</b> <ul style="list-style-type: none"> <li>❖ Smoothly merging with Existing 10KVA UPS &amp; Battery (12V, 40Ah X 20 Units).</li> <li>❖ Include Battery DC Protection.</li> <li>❖ Customize battery Cabinet (40 battery units).</li> <li>❖ SMF VRLA RECHARGEABLE BATTERY.</li> <li>❖ Battery Designated life: Minimum 05-08 Years.</li> </ul> <b>(Including Delivery and Installation Charge)</b>	20
<b>Total Unit</b>			<b>26</b>



## Terms & Conditions:

1	<p><b>Vendor Enlistment Notice &amp; Form:</b> Please note that before submitting your respective quotations you are requested to use the google drive link below to access our vendor enrollment form and enlist your organization as our vendor then submit your respective quotations accordingly.</p> <p>The link to the vendor enrollment form:  <a href="https://drive.google.com/drive/folders/18w5VdfXXZYG5gMeHrRktBgaNkUjTYcN7?usp=sharing">https://drive.google.com/drive/folders/18w5VdfXXZYG5gMeHrRktBgaNkUjTYcN7?usp=sharing</a></p> <p>As per our Vendor Enrollment Notice (REF-2025-01-01-A) and Vendor Enrollment Form (VEN-25-M1) links, you are requested to complete and return the form mentioned in the notice. with all necessary documents (Section 9). All documents are to be submitted in hard copy in a sealed envelope or soft copy by email.</p>
2	<p><b>QUOTATION:</b> All quotation must be printed in company letter head pad, submitted in hard or soft copy within specified time mentioned.</p>
3	<p><b>PROFILE:</b> A brief Company Profile must be attached along with the quotation.</p>
4	<p><b>SUBMISSION:</b> Please send your Cover Letter, Organizational Profile, Financial Offer, and Other Related Documents- <b>Updated Trade License, TIN, BIN, Tax Return Acknowledgement Slip or Certificate</b>, Hard Copy or Soft Copy submissions will be welcomed by <b>1600 hours of 23<sup>rd</sup> January of 2025.</b></p>
5	<p><b>DELIVERY:</b> If selected, delivery must be in strict compliance with the schedule contained in the Order. All goods to be delivered from ready stock hereunder shall be packaged to ensure safe arrival at their destination, to secure the best transportation means and to comply with the requirements of common carriers to given delivery at mPower office (10th floor), if selected.</p>
6	<p><b>RETURN:</b> mPower Social Enterprises Ltd. holds all rights to return any product at the time of delivery to up to 7 days, given the delivered product is faulty or defective.</p>
7	<p><b>PAYMENT:</b> Account payee cheque will be issued within 30 days of the product Delivery.</p>
8	<p><b>TAX &amp; VAT:</b> Will be deducted at source as per government policy (If applicable). VAT Coupon will be provide for the VAT Amount.</p>

Looking forward to a healthy and prosperous business with you in the coming days.

Thank You



**Akib Hossain Omi**  
 Head of Internal Operations  
 mPower Social Enterprises Ltd.  
[Email: akib@mpower-social.com](mailto:akib@mpower-social.com)  
 Mobile: 01677179669

